

NORTH HIGHLAND CANCER INFORMATION
AND SUPPORT CENTRE, SCIO (SC048935)



5A High Street
Thurso
KW14 7AG

MINUTES OF PAPER BASED ANNUAL GENERAL MEETING
SEPTEMBER 2020

Due to the COVID 19 pandemic it was not possible to hold a conventional AGM this year. OSCR recommended that charity groups hold a "virtual AGM" and that they would be "proportionate" in their viewpoint appreciating that it would be easier for some charities than others.

We therefore decided to hold a "paper based" AGM.

On 24 August 2020 we sent out to all our membership an email/letter informing them that this was our intention and asking for nominations for committee positions with a fourteen day response time.

In terms of the Constitution the present committee were stood down. The following eight people applied for committee positions and were proposed and seconded as undernoted.:-

Nominee	Proposer	Secunder
Isobel Marshall	Stan George	Gwen Stuart
Jean Dunnet	Joan Mackay	Barbara Cormack
Frankie Murdoch	Isobel Marshall	Iain Gregory
Margaret Mackay	Liz Smith	Gwen Stuart
Barbara Cormack	Iain Gregory	Frankie Murdoch
Carolyn Swanson	Margaret Mackay	Joan Mackay
Joan Mackay	Isobel Marshall	Stan George
Linda Sutherland	Liz Smith	Margaret Mackay

This being the required number under the terms of our Constitution there was no requirement for an election. The above committee members will proceed to elect a chairman, vice chairman, treasurer and secretary from their number.

On 08 September 2020 we sent out to all our membership by email/letter the undernoted documents, being the documents which would normally be distributed at an AGM. We provided the telephone numbers of the office bearers to allow anyone with any queries on the content of the documents to be able to contact the appropriate person to deal with their query.

1. Minutes of 2019 AGM.
2. 2019/20 Chairman's Report.
3. 2019/20 Treasurer's Report.
4. Audited accounts for the year 2019/20.
5. List of nominations for committee posts.

The only amendment required was to the Chairman's report. Colin Lloyd pointed out that he received six parking permits from the Council and not two as stated in her report. This will be amended accordingly.

There being no other business brought up by the membership in the fourteen day period we conclude our paper based 2020 AGM.

MARGARET MACKAY
Secretary, NHCISC