

NORTH HIGHLAND CANCER INFORMATION
AND SUPPORT CENTRE, SCIO (SC048935)



5A High Street
Thurso
KW14 7AG

Minutes of Annual General Meeting held on Monday 9 September 2019 at 7.00 pm.

PRESENT:-

Malcolm Clark	Liz Smith	Jean Dunnet
Jen Ironside	Edward Ironside	Jackie Fraser
Carolyn Swanson	Annette Ward	Gwen Stuart
Barbara Cormack	Laura MacDonald	Sylvia Cameron
John Black	Nellie Ross	Fiona Gold
Jenny Gregory	Heather Hull	Ann Oag
Linda Sutherland	Andi Roy	Audrey Smith
Margaret Mackay	Catherine Murray	Isobel Marshall

Sarah Glen (Office Manager)

Apologies for absence:- Sheryl Lisle, Joyce Patrick, Louise Shakespeare, Rob Roy.

The Chair welcomed everyone to the meeting. The minutes of the 2018 AGM were distributed to those attending the meeting and were adopted as a true record.

Proposed: Margaret Mackay

Seconded: Jean Dunnet

TREASURER'S REPORT

The treasurer's report was circulated to those attending the meeting. The treasurer highlighted the fact that donations were down considerably compared to the previous year and together with the manager's salary make the closing balance a good bit less than the previous year. We would probably need to look at other means of fundraising. The amount we pay for electricity is an ongoing issue with the electricity company claiming we are using £14 per day which is extortionate. Our account with

Total Gas and Power has been frozen until the matter can be resolved. We have also contacted the Citizens Advice Bureau who are going to investigate the matter for us.

The treasurer's report was adopted as a true record.

Proposed: Jean Dunnet

Seconded: Liz Smith

CHAIRMAN'S REPORT

The chairman's report was circulated prior to the meeting. The chairman went briefly through the report highlighting a few points.

Our secretary Trish Wright resigned on 4 January this year. Fortunately Andi Roy took over as secretary. Our chairman Rob Roy also resigned on ill health grounds on 4 July. Our present chairman Isobel Marshall took over the position. Louise Shakespeare resigned from the committee on 23 March as she was finding it difficult to attend meetings.

We have now appointed a part time office manager, Sarah Glen, to help alleviate the workload of the committee. She started in January.

We don't at the moment have dates for volunteer training, this should take place next year.

Our solicitor is still in communication with the Highland Council to negotiate a lease for the building at 5A High Street.

Mens Group - Malcolm Clark was invited to say a few words on the Mens Group. They meet once a month in the Centre and usually have a good turn out of approx. 6-7 members. At the moment they have their own web page but are hoping to amalgamate with the Centre one. In the future the "Men's Group" will be run by others within the group. Thanks to John and Stan for their help.

Fundraising – Live Jive in the Park Hotel raised the sum of £640 and was a very enjoyable afternoon. Tesco Thurso raised £381.33 and we are to be collecting in Wick on 11 October. We also have our annual coffee morning booked in the Pentland Hotel for 2 November.

Two of our therapists left this year. We have now employed two new therapists, Emma Griffiths and Emma Anthony. Monica Whitehead is also back on an ad hoc basis.

Special thanks to Audrey for organising our summer outing, to Danny Macdonald for tending to the plants outside the Centre and Eddy Ironside for all the general repairs he does. Also all the volunteers who help to make the Centre what it is.

The Christmas lunch is booked for 13 December.

The retiring committee was stood down and Andi Roy took the chair for the election of a new committee.

Eight members were proposed and seconded by those in attendance.

Isobel Marshall
Jean Dunnet
Margaret Mackay

Fiona Gold
Joan Mackay
Barbara Cormack

Jackie Fraser
Carolyn Swanson

The elected members were delegated to select a chairman, vice chairman, secretary and treasurer from their own number at their first committee meeting which was to follow after the AGM.

AOB

There being no further business the meeting closed at 7.30 pm.

Isobel Marshall
Chair, NHCISC